

## MANAGING ANNOUNCEMENTS

MD uses the **Announcements** page to communicate important information to your team. These communications include standard announcements, blog posts, Intel, and highlights related to current threats or attacks.



Only Mandiant MD users with Team Administrator access privileges can create announcements.

You will receive an email notifying you of a new announcement or comment based on your notification settings. See **Managing User Notification Settings** (<https://docs.mandiant.com/home/md-configuring-user-settings>) to set up your notification settings.

### Announcement Types

Announcements are classified into three types: *standard*, *blog*, and *Intel highlight*.

Announcement Type	Description
<b>Standard</b>	General MD related announcements about MD service updates and changes
<b>Blog</b>	Blog posts related to the MD service, threat Intel, or cyber security news and updates
<b>Intel Highlight</b>	Insights and analysis about new cyber security threat trends, protection and prevention recommendations

### Viewing and Exporting Announcements

All MD users in your organization can view and comment on announcements.

#### View and Comment on an Announcement

1. In the MD Portal, select **Resources > Announcements** from the menu.
2. Click on a post title to open the announcement.
3. If the announcement Comment feature is enabled, you can use the **Add New Comment** box to add a new comment to the announcement.
4. Click **CREATE COMMENT** to save your comment to the announcement.

#### Export an Announcement

1. In the MD Portal, select **Resources > Announcements** from the menu.
2. Click on a post title to open the announcement.
3. Click the **ACTIONS** button and select **Export to PDF**.
4. Select **Include comments in PDF** to include all comments in the exported PDF.
5. Click the **EXPORT TO PDF** button.